

Corporate Health and Safety Risk Assessment for London Borough Of Lewisham (LBL)



Assessment Subject: Covid-19 including Visitors & Contractors on site Containment stage			
Directorate / Division:	Education – Drumbeat School	Assessor:	Sean Richings
Date of Assessment:	December 2021	Date to be Reviewed:	In line with government advice

Coronavirus Key Actions (as situation escalates)

Hazard(s) Identified	What is the Risk? Who / How are affected?	Control Measures	Action by Who	Action by when	High Risk
(anything which may cause harm)	(what could happen)	(eliminate or further limit risk)			
Suspected case/symptoms in staff member	Risk of passing on virus to other staff/students/family/community	Staff offered both vaccinations. Large proportion (approx. 90%) of staff have been fully vaccinated. Booster vaccine offered to all staff. Any staff with any symptoms to not attend school and get a test as soon as possible. If test is negative staff should return to work.	EHT /GB	Ongoing	
Suspected case in student	Risk of passing on virus to other staff/students/family/community	Children with any symptoms immediately isolated and parents phoned to collect. Staff supporting whilst waiting for	EHT	Ongoing	

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		<p>collection to wear PPE.</p> <p>Parents directed to follow public health guidance and pupil isolate until negative result is received.</p> <p>Vaccine to be offered to pupils over 12 in school in line with Lewisham guidance.</p>			
<p>Anyone with confirmed close contact of a positive case.</p>	<p>Risk of passing on virus to other staff/students/family/community</p>	<p>Individuals are not required to self- isolate if they live in the same household as someone with COVID-19 who is not a suspected or confirmed case of the Omicron variant, or are a close contact of someone with COVID-19 who is not a suspected or confirmed case of the Omicron variant any of the following apply:</p> <ul style="list-style-type: none"> • they are fully vaccinated • they are below the age of 18 years and 6 months • they have taken part in or are currently part of an approved COVID-19 vaccine trial • they are not able to get vaccinated for medical reasons <p>Instead, they will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and</p>	<p>NHS track and trace</p>	<p>Ongoing</p>	

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		<p>advised to take a PCR test.</p> <p>All individuals who have been identified as a close contact of a suspected or confirmed case of the Omicron variant of COVID-19, irrespective of vaccination status and age, will be contacted directly and required to self-isolate immediately and asked to book a PCR test.</p> <p>They will be informed by the local health protection team or NHS Test and Trace if they fall into this category and provided details about self-isolation.</p>			
Confirmed/Suspect case in a family.	Risk of passing on virus to other staff/students/family/community	Family to follow NHS track and trace guidance on isolating and testing.	EHT	Ongoing	
Staff shortage	<p>Student safety</p> <p>Staff workload</p> <p>Safeguarding of children</p>	<p>Additional staff such as MDMS brought in to cover. PPA time re-arranged instructors to cover gaps. SLT cover.</p> <p>Safeguarding lead available at all times preferably onsite but can be contacted remotely. SG deputies in place. CPOMS online system continued to be used with all incidents recorded and actioned.</p>	<p>SLT</p> <p>Designated safeguarding lead</p>	Ongoing	
Staff with extreme	Risk of getting virus and increased	Individual cases to be discussed with EHT.	EHT/SLT	Ongoing	

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clinical vulnerabilities listed as high risk	symptoms.				
Staff living with people with extreme clinical vulnerabilities listed as high risk	Risk of passing on virus to those in high risk category to follow public health guidelines	Individual cases to be discussed with EHT.	EHT/SLT	Ongoing	
Leadership staff shortage	Implementation of RA / management of staffing/ safeguarding of children.	Leadership on site and online. Work on rota where needed. Tiered leadership EHT – DHT – SBM – AHT – TLRs	EHT/SLT	Ongoing	
Admin shortage	Safeguarding of children including attendance Fire protocol	Staff working from home SBM to cover or failing that SLT cover where needed. Staff in school complete essential admin tasks	SLT	Ongoing	
Kitchen staff shortage	Not being able to meet student's basic needs.	Parents provide packed lunches Tesco vouchers	SLT	Ongoing	

Core Control Measures

Hazard(s) Identified	What is the Risk? Who / How are affected?	Additional Control Measures	Action by Who	Action by when
(anything which may cause harm)	(what could happen)	(eliminate or further limit risk)		
Passing on of virus (hygiene)	Risk of getting the virus or being a carrier	<p>Weekly lateral flow home testing available for all staff and visiting professionals.</p> <p>Hand sanitizer/Increase hand washing</p> <p>Masks optional for staff and pupils – reinstated on decision of PH/EHT depending on number of cases.</p> <p>November 2021: Masks to be worn by staff in indoor communal areas.</p>	EHT	Ongoing
Passing on virus (social distancing)	Risk of getting the virus or being a carrier	Visitors to school minimised where possible. Visitors asked to take lateral flow test before visit.	SLT	Ongoing
High risk due to	High risk as students cannot be tested on site due to complex			

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lack of social distancing	needs. Risk of being a carrier remains high.	<p>Visiting professionals (such as therapists) to social distance where possible. Lateral flow testing offered to visiting professionals.</p> <p>Briefings and meetings online where possible.</p> <p>Windows to remain open for ventilation.</p>		
Passing on virus (transport)	Risk of getting the virus or being a carrier	<p>Transport to be directed in line with government guidance separately for school advice.</p> <p>Parent drop offs at normal time. Flexibility built in for exceptional circumstances to support parents. One way system in place following arrows.</p> <p>Learning outside the classroom (offsite): Outside visits of sole occupancy where possible. To be risk assessed on an individual basis.</p>	SLT/ Lewisham transport	Ongoing
Staff well-being Anxiety and stress Bereavement	Staff experiencing high levels of anxiety and stress.	<p>School psychologist and counsellor available for contact via phone or email for all staff.</p> <p>Referrals made by SLT where needed.</p> <p>Testing in place</p>	SLT / therapy team	Ongoing

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relating to COVID 19		<p>Vaccination offered to all staff</p> <p>Staff informed via email and reminded in during briefing</p> <p>SLT open door policy</p> <p>Bereavement policy in place.</p>		
<p>Individual student challenging behaviour (e.g. spitting, biting)</p> <p>Personal care needs</p>	Staff and students exposed to the virus.	<p>PPE equipment made available for all staff</p> <p>Clear escalation route for staff members to raise concerns over pupil behavior with SLT as per SLT open door/phone line policy.</p>	SLT	Ongoing

Signed by EHT: *Marie Neave*

Signed by accessor: *B. Bauer*